

Pre K Leadership 09/09/19

We began with an opportunity to revisit our committee's purpose and overarching goal. As we began the group, we shared these intentions:

- Work to create a community-wide plan to support all students being ready for kindergarten
 - WBWF - literacy goal (recognizing upper and lower case letters and letter sounds)
 - Focus on Social-Emotional learning
 - Awareness of ECIPS
- Reps from Pre K:
 - Serve as a representative of a larger group
 - Share content from the meetings with colleagues
 - Invite feedback to share at leadership meetings
 - Advise development and implementation of plan

This past year, when we look at the body of our work, it fell into these categories:

- Resources for providers and parents
 - Partnership with Kinder teachers to create documents
 - Calendar of activities
- Professional development
 - Monthly PD sessions - this year one ½ day session
- Outreach
 - Website with curated resources
 - Connections with some community organizations

Then we reviewed our May notes in order to revisit our ideas and commitments:

We began by reviewing some of our Fall goals and then sharing the work we are most proud of or the work we've begun that we're excited to continue as we head into next year. Here are the pieces we're excited about:

- Monthly newsletters out to parents and providers (Thanks Debbie!)
- Excited to be building a calendar - crafting ideas for 2 months each time we meet works and looking forward to sharing it with families in the Fall
- PD – particularly the SEL and Kinder panel discussions were highly appreciated
- Website for curating all of our great content
- Idea: as we look to enhance the calendar, embed links and video with examples for families

Then we completed May and October in our calendar. We also labeled each task with a category to ensure balance of literacy, math, large motor, small motor, SEL across a month.

Then we took a look at our action steps from last month:

- Agenda item upcoming – click on the links and draft a quick phrase/ sentence summary for website viewers (Save for Fall) [We'll look to do this during November or December](#)
- Get information to doctor's offices – Angie – done but keep on the list to reference later (now have a point person and distributed some of the cards to them)
- Email blasts to target parent groups - ongoing

- Community Ed will look into having a “Subscribe” button on the website for the Curbside to Go newsletter – Kari will talk to Zena – Work In Progress [Check back on this when Kari is in attendance.](#)

Then we planned for the 19-20 school year guided by these questions:

- What might it look like to partner with an organization (like YMCA)?
 - Kari Gorr reached out to Amy Rowan who will join our group next year. We will work with her to determine what a partnership could look like.
- Choose dates for eNews blurbs (4-5 per year?)
 - Late September/ early October
 - Late November/ early December
 - February
 - April
 - Late May/ early June

Then we planned for the 19-20 school year guided by these questions:

- Set dates for Leadership Team meetings
 - September 9, October 7, November 11, December 9, January 13, February 10, March 9, April 6, May 18
- At each meeting we’ll confirm the next meeting’s date
- During each meeting, we’ll allocate time to:
 - Calendar creation
 - Mini-conference planning
 - Action steps/ ongoing work to make progress toward our K Readiness goal
 - Our learning?

Determine dates and topics (and point people?) for PD next year

- Given the variety of options available to providers, we’ll shift our focus to offer one half-day mini-conference on Saturday. We chose February 22 from 8:00 – 12:00 and in case of weather, we’ll reschedule for March 28. This will be one of our ongoing tasks at our leadership meetings next year to organize.
- To be determined:
 - Sessions/ leaders
 - Cost for registration (What’s the cost to produce this conference?)
- Who will continue on this team? Who is looking to transition?
 - Mary will be returning to the classroom so a new person will be joining us next year.
 - Everyone else will return to our team next year.
 - Remember that the expectation is that as a representative, you are a conduit to all of the other staff who are educators in the programs under your “umbrella” (non-public, center-based, home daycare, Tilden)
- What else?
 - Hastings Reads – Pre K? Kari will bring up wo the group at her meeting next week

Then we shifted to working on calendar activities. Our goal was to complete November and June, but we finished curating ideas for every month of the year! Go team!

Our next step with calendars is to begin designing the image for the top of the print calendar. We've already outlined the monthly topics:

- September: Literacy
- October: Fine Motor – school tools
- November: Large Motor
- December: Social Emotional
- January: Math
- February: I Love to Read – Literacy
- March: Science
- April: Math (again)
- May: Brain Development
- June: Problem-Solving
- July: Personal Information
- August: Transition – SEL – Going to Kindergarten (plans with child)

Our goal is to begin sharing digital calendars in January and revisit a United Way grant for print calendars.

- Then we articulated some of our potential tasks/ goals for next month:
- High priority: Begin to plan February PD
 - Make list of when needs to be done and prioritize month by month
- Do the top part of the calendar (4 months worth) – see topics above

To do in November/ December:

- Look through the calendar activities and label them with consistent language
- Review Kindergarten Assessment data to see how we're making progress toward our goals
- Descriptions for website links