

Bullying Report Form

Definition:

“Bullying” means intimidating, threatening, abusive, or harming conduct that is objectively offensive and:

1. An actual or perceived imbalance of power exists between the student engaging in the prohibited conduct and the target of the prohibited conduct, and the conduct is repeated or forms a pattern; or
2. Materially and substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services or privileges.

Reporting Party: _____ **Grade:** ____ **Today's Date:** __ / __ / __

Name of alleged offender: _____ **Grade:** ____

Other Bystanders/witnesses? _____ **If**

the alleged offense was toward another person, identify that person(s). _____

Describe the facts of the incident(s) as clearly as possible:

When did the offense take place?

Where did it occur?

Were any verbal statements such as threats, demands, requests, etc. made? Yes or No

Was there any physical contact involved? Yes or No

Has this happened before? Yes or No

If “Yes”, please describe what happened in that incident?

Who did you tell? _____ What action have taken place?

Complainant Signature: _____

Date: ____ / ____ / ____

Recorder's Signature: _____

Date: ____ / ____ / ____

Office use only:

Date discussed and setting:

Staff member taking action:

Action Plan:

Final Determination:

Were parents notified? Yes or No

Who contacted them?

When? Date/Time:

What (if any) future follow-through is planned?